



INTERNSHIP/CO-OP TRAINING PROJECT MANAGER

Choose Paris Region: is the international attraction agency for Paris Region, which promotes the region's influence on the international stage, and provides a high-quality welcome and services to investors, visitors and talent from all over the world, while ensuring the Region's sustainable and balanced development.

Division description:

You will work in the Territorial Marketing and Offer department under the supervision of the department manager. The team is currently made up of 9 people.

Your role & mission:

Your role will be to assist the "Special Projects" Project Manager in the follow-up of various files, and in liaison with the Division Manager to participate in the implementation of other Division projects linked to cultural tourism and cultural and tourist establishments (Tourism Volunteers, Paris Region Culture and Tourism Meetings, etc.).

In this capacity, your tasks are as follows:

The destination contract "Normandy-Paris Region" : The Impressionist Destination":

Ensure the follow-up of various files and work groups:

- In terms of developing our offer: implementation of the 2021-2025 action plan, follow-up of the studies to be launched to define the new 2026-2030 strategy.

- In terms of communications and marketing: creation of content for the social networks Impressionist Journeys and the voyageimpressionnistes.com website, monitoring of media partnerships, etc.
- Local events: organization of meetings and mini-forums

The Scandiberique: a cycle route for which the Choose Paris Region agency is a member of the itinerary committee

- Monitor and participate in various bodies and work groups (technical committees, steering committees)
- Follow and participate in strategic work groups on an ad hoc basis

Other missions in support of the division's other project managers, notably the Tourism Volunteers, the Paris Region Culture and Tourism Meetings, and regional events.

These missions will involve working cross-functionally in project mode with Choose Paris Region's operational divisions and various external partners.

By joining our team today, you'll have the opportunity to:

- Acquire an excellent knowledge of the Impressionist Destination and, more broadly, of Paris Region's tourism offering and sectors.
- Work on an atypical project with a tourism/culture/research ecosystem
- Participate in interregional and partnership projects
- Work in an agile environment
- Become a Tourism expert Acquire project management skills

Desired profile:

- Education: Postgraduate degree (Bac+4 to Bac+5) in Tourism, Management, Project Management, Digital Marketing; Heritage Management and Tourism Development; Regional Development and Tourism Planning.
- Proficiency in Microsoft Office; fluent English;
- You have an aptitude for project management;

Required qualities:

- Thoroughness and organization
- Good interpersonal skills
- Be a good listener
- Team spirit and collaborative approach

- Ability to work cross-functionally on several projects and/or topics
- Curiosity and strength of proposals
- Proactive
- Service-minded
- Writing skills

What we have to offer:

- Meal vouchers at Puxplee: 9.05 € meal voucher per day for lunch (60% paid by Choose Paris Region, i.e. 5.43€ and 3.62€ paid by you) Transportation: Choose Paris Region will refund 100% of the Navigo pass for every month worked;
- A gym: available on our premises, you can use it to boost your stamina;
- A flexible teleworking policy: 3 days a week
- Health and life insurance: Outstanding social protection, 100% financed by Choose Paris Region;
- A €2.70 per day teleworking allowance;
- Certain benefits on social and cultural activities; 28 days of paid vacation per full year for employees;
- A vacation bonus: 1% of gross annual salary for summer vacation;
- An induction program including a training plan for each business line to help you gradually familiarize yourself with our tools and processes.
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Our values:

- Responsibility: We are aware of our actions' impact and take responsibility for our decisions and our respective perimeters. We are committed to meeting our commitments to our customers and acting ethically towards our employees.
- Curiosity: We encourage intellectual curiosity and continuous learning. We strive to stay at the forefront of new technologies and the latest trends to offer our customers innovative solutions that are tailored to their needs.
- Ambition: In our DNA and as part of our business, we're committed to the areas we're passionate about. We strive for excellence and are constantly working to improve. We set high targets and do our utmost to achieve them. We encourage our employees to push their limits and excel.

These values are at the heart of our corporate culture, and are shared by all our employees. They allow us to create a dynamic and stimulating work environment, where everyone can flourish and contribute to the agency's collective success.

Interview process:

1. Video interview with the Manager - 60 minutes
Purpose of this meeting: understand your background, your skills HRD
2. Virtual - 30 minutes
The aim of this discussion is to understand your skills, and validate your values with those of our agency.
3. On-site team meeting - 60 minutes

- We will endeavor to respond to your application as quickly as possible. (within 2 week). Whether our response is positive or negative, you'll receive an e-mail from us.

If you have any special requirements for the interview process, please let us know when you apply and let the Recruitment team know.

A presentation of the job offer will be made before the promise to hire is sent!