



INTERNSHIP/CO-OP TRAINING

Eco-responsibility project manager

Choose Paris Region: is the international attraction agency for Paris Region, which promotes the region's influence on the international stage, and provides a high-quality welcome and services to investors, visitors and talent from all over the world, while ensuring the Region's sustainable and balanced development.

Division description:

As a film commission, the agency's Film Paris Region division assists film and audiovisual production stakeholders who are looking to set up their projects in Europe's leading region, thereby helping to make Paris Region one of the world's best-positioned regions for film and audiovisual activities.

Its role is to facilitate film production in the region, by offering French and foreign crews the best possible working conditions and production environment.

Welcome, promote, cooperate, innovate: these are the missions of the Film Paris Region division.

One of the priorities at the heart of these missions is the promotion of good environmental practices within the Film and Audiovisual industry.

Your role & mission:

Your role will be to help with project management to support Paris Region studios in their ecological transition. This initiative, which follows on from the Circul'Art 2 project

on the the circular economy in the Film and Audiovisual industry, will pay particular attention to the recycling of resources and waste, and to the carbon footprint of virtual production.

In this capacity, your tasks are as follows:

- Participate in monitoring the fast-changing Film and Audiovisual industry ecosystem, particularly in terms of eco-responsibility.
- Make contact with stakeholders (companies, local authorities, associations, etc.), in order to implement eco-responsible actions.
- Support the project coordinator in organizing concrete actions (events, tools, etc.) for professionals.
- Draft reports on the various stages/meetings/events of the project
Compile resources and carry out referencing work
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By joining our team today, you'll have the opportunity to:

- Acquire in-depth knowledge of the Film and Audiovisual industry
- Work in an agile environment
- Acquire project management skills

Desired profile:

- Bachelor's degree (Bac +3) minimum in project management, or any other discipline relevant to the specific functions and requirements; Mastery of Microsoft
- Office;
- Knowledge of the Film and Audiovisual industry preferred.
- Knowledge of sustainable development issues preferred English (intermediate level)
- You have an aptitude for project management;

Required qualities:

- Thoroughness and organization
- Ability to adapt to different professional environments and interlocutors Aptitude for human contact and diplomacy
- Autonomy
- Result-oriented
- Writing skills

- Speed and agility
- Team spirit and collaborative approach
- Curiosity and strength of proposals

What we have to offer:

- Meal vouchers at Puxplee: 9.05 € meal voucher per day for lunch (60% paid by Choose Paris Region, i.e. 5.43€ and 3.62€ paid by you) Transportation: Choose Paris Region will refund 100% of the Navigo pass for every month worked;
- A flexible teleworking policy: 3 days a week
- A €2.70 per day teleworking allowance
- Health and life insurance: Outstanding social protection, 100% financed by Choose Paris Region;
- 28 days paid vacation per full year for employees;
- A vacation bonus: 1% of gross annual salary for summer vacation;
- An induction program including a training plan for each business line to help you gradually familiarize yourself with our tools and processes.
- Certain benefits for social and cultural activities;
- A gym: available on our premises, you can use it to boost your stamina;
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Our values:

- Responsibility: We are aware of our actions' impact and take responsibility for our decisions and our respective perimeters. We are committed to meeting our commitments to our customers and acting ethically towards our employees.
- Curiosity: We encourage intellectual curiosity and continuous learning. We strive to stay at the forefront of new technologies and the latest trends to offer our customers innovative solutions that are tailored to their needs.
- Ambition: In our DNA and as part of our business, we're committed to the areas we're passionate about. We strive for excellence and are constantly working to improve. We set high targets and do our utmost to achieve them. We encourage our employees to push their limits and excel.

These values are at the heart of our corporate culture, and are shared by all our employees. They allow us to create a dynamic and stimulating working environment, where everyone can flourish and contribute to the agency's collective success.

Interview process:

1. Video interview with the Manager - 60 minutes
Purpose of this meeting: understand your background, your skills HRD
2. Virtual - 30 minutes
The aim of this discussion is to understand your skills, and validate your values with those of our agency.
3. On-site team meeting - 60 minutes

- We will endeavor to respond to your application as quickly as possible. (within 2 week). Whether our response is positive or negative, you'll receive an e-mail from us.

If you have any special requirements for the interview process, please let us know when you apply and let the Recruitment team know.

A presentation of the job offer will be made before the promise to hire is sent!